



Asian Harm Reduction Network (AHRN)

JOB VACANCY AHRN/YGN/25/062

Date: 26 Nov 2025

Position : Medical Coordinator (2 Posts)

Location : Mohnyin and Hopin, Kachin State

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals who are keen to be part of an active team/organization that delivers wide range of services to improve the health of vulnerable person to fill in the position of “**Medical Coordinator**” for its ongoing Harm Reduction activities in Myanmar.

- The position is full-time, based in **Mohnyin and Hopin, Kachin State** with a probation period of three months.
- Starting date of the contract: **As soon as possible**

Personal and Professional Requirements

- Medical Doctor, preferably with some experience and/or interest in drug treatment, STI, HIV, TB and primary health care;
- 1-2 years working experience with INGOs or LNGOs;
- Fluent in Myanmar and English language, both written and spoken;
- Knowledge of Local language will be given preference;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Availability to travel any parts of project area;
- Some understanding of drug and HIV situation in Myanmar/Kachin area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Ability to drive motorbike well;

Main Responsibilities

Project Site Operations Level Advocacy Tasks

- Advocacy with local level officials (MoH, DoPH, DoMS...) in consultation with the Project Management Team for smooth medical interventions at project site operation;
- Represent, liaise, create networks, coordinate and advocate with different stakeholders including NGOs, administrative departments, drug user network and the community in project site operations;

KPSC based Medical Interventions Tasks

- Responsible for all matters related to medical interventions (i.e., HIV, TB, primary health care, symptomatic drug treatment using harm reduction techniques, family planning services, SRHR activities and other associated issues...);
- Ensuring that AHRN and its ongoing project activities, particularly care and treatment services are effectively implemented in a quality manner
- Supervise periodical procurement of medical supplies (i.e., necessary drugs and equipment);
- Supervise and represent medical interventions and its team members (i.e., Nurse, Treatment Facilitator...) at all levels on operational matters;
- Identifying medical training needs of medical team and inform GFP;
- Developing a mutually agreed network of referrals for general and specialist health care facilities (i.e., general public/private hospitals, NAP, NTP etc.);
- Providing training to project team members on medical topics (first aid, HIV, TB, overdose etc.)
- Responsible for health checkup and medical consultations of project team members.
- Coordinate with Project Manager for IEC materials with the specific objectives for sustainable Behavioural Change among target people;

Methadone Maintenance Therapy (MMT) Tasks

- Represent, liaise, create networks, coordinate and advocate with Township Medical Officer or Psychiatrist in project site MMT operation in consultation with Project Manager, GFP and Technical Focals;
- Assist TMO in methadone treatment initiation, consultation and dispensation.
- Responsible for clinical assessment of each client during enrolling process, before methadone initiation and in follow up visits; Assess other medical needs & refer to other services (ART, TB etc.);
- Supervise Nurse (MMT) and Treatment Facilitator (MMT) generally in implementation of MMT related services such as MMT dispensation, stock management and follow up home visits;
- Supervise and participate in weekly case meeting and Methadone Client Meeting actively and provide necessary inputs and support;
- Consult with GFP and/or Technical Focal in all aspects of Methadone Maintenance Therapy related issue in the project;

HIV and Anti-Retroviral Therapy (ART) Tasks

- Ensure policies and ART guidelines (both AHRN and NAP) are properly followed;
- Ensure all eligible clients to be enrolled in ART program and all those clients have good adherence and compliance on ART treatment and care;
- Provide appropriate clinical care to PLHIV clients in accordance with protocols and guidelines, including diagnosis and treatment of Opportunistic Infections (OIs), Immune Re-constitutive Inflammatory Syndrome (IRIS) and management of drug side effects;
- Monitor day-to-day operations of ART services in collaboration with Project manager at the field level; with Technical Focals at central level;
- Establish effective and efficient referral network with NAP team (eg- PMTCT or children living with HIV);
- Supervise monthly data collection and reporting of ART services;
- In close collaboration with the counsellors to ensure clients are receiving counselling services, as part of their comprehensive package of care;
- Facilitate and participate in weekly case meetings and MMT/ART client meetings, and actively provide relevant inputs and necessary support;
- Maintain confidentiality of ART clients and keep their files safely at ART centre;

Active Case Finding (ACF) Mobile Team Tasks

- Responsible for all matters related to medical consultation, X ray interpretation and smooth operation of mobile activities in Active Case Findings;
- Representing the Health Unit and maintain close working relationships with NTP, Township Health Department and other associated INGOs;
- Supervise periodical requesting, management and procurement of medical supplies (i.e. necessary drugs and equipment);
- Submit mobile team completion/activity reports and monthly/quarterly reports to respective TB team and Yangon Head Office.
- Supervise and represent medical interventions and its team members in mobile activities (i.e. Nurse, Treatment Facilitator, Lab Technician, X ray technician and DOTS...) at all levels on operational matters;
- Responsible to supervise the completeness, functioning and security of X ray machines and accessories before and during field trips;
- Providing training to project team members on medical topics (first aid, TB, HIV, overdose etc.)
- Coordinate with relevant focal for IEC materials with the specific objectives for sustainable Behavioural Change among target people;

Application deadline: 10 Dec 2025

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact details (i.e., name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

AHRN Yangon Office : No.125 (B5+B6), Bo Saw Aung Street, 8 Mile,
Mayangone Township, Yangon.

AHRN Myitkyina Office : No.68, Street (1), Myae Myint Quarter,
Myitkyina, Kachin State

Or e-mail to jobs@ahrnmyanmar.org, online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for a personal interview.
- Please do not send original documents as it will not be returned.

AHRN has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. AHRN expects full commitment of its employees with AHRN Code of Conduct including PSEA policy.