



Asian Harm Reduction Network (AHRN)

JOB VACANCY AHRN/YGN/25/047

Date: 27 Oct 2025

Position : Medical Coordinator (1) Post

Location : Hpakant, Kachin State

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals who are keen to be part of an active team/organization that delivers wide range of services to improve the health of vulnerable person to fill in the position of “**Medical Coordinator**” for its ongoing Harm Reduction activities in Myanmar.

- The position is full-time, based in **Hpakant Township, Kachin State** with a probation period of three months.
- Starting date of the contract: **As soon as possible**

Personal and Professional Requirements

- Medical Doctor, preferably with some experience and/or interest in drug treatment, STI, HIV, TB and primary health care;
- 1-2 years working experience with INGOs or LNGOs;
- Fluent in Myanmar and English language, both written and spoken;
- Knowledge of Local language will be given preference;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Availability to travel any parts of project area;
- Some understanding of drug and HIV situation in Myanmar/ Kachin area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Ability to drive motorbike well;

Main Responsibilities

Methadone Maintenance Therapy

- Act as AHRNs representative, and focal point, for MMT-ART/one-stop service, which is being jointly implemented with Drug Treatment Centre;
- Represent, liaise, create networks, coordinate and advocate with Psychiatrist/DMO/TMO on the day-to-day operations of MMT/one-stop services;
- Supervise AHRN staffs working at the MMT-ART/one-stop service clinic, the team will include Nurse, Counsellor and Treatment Facilitator;
- Working closely with the GFP & Technical Focals to develop and implement Operating Procedures for Medical Unit;
- Ensure all clients have structured care plans which highlight the need for comprehensive package of care, including the minimum package of services which include the following: PHC, HTC, ART, TB screening and treatment, STI screening and treatment, Testing and Vaccination of Hepatitis B;
- Establish effective and efficient referral network between NAP clinic, TB clinic in Hospital (if they are available) and Drop-in-centre;
- Ensure there is a clear pathway and responsible to organize to have a clear and sustainable linkage of other services: Health Education, Condom programme, prevention of overdose for all MMT clients by closely working with Drop-in-Centre team;
- Assist Psychiatrist/DMO/TMO in monthly data collection and monthly report of MMT/one-stop services;
- Develop referral and access pathways to ensure there is a continuity of care and linkages to rehabilitation and aftercare services for clients on MMT, by closely working with Project Manager;
- Develop close collaboration with the counselling officer, to ensure clients are receiving counselling services, as part of their complete package of care;
- Facilitate and participate in weekly case meetings and MMT client meetings, and actively provide relevant inputs and necessary support;
- Act as the focal point for the MMT-ART/one-stop service, for advocacy with local officials, community members, faith based groups etc. by closely working with Project Manager;
- Provide relevant and necessary feedback on the operational challenges/success with the GFP;
- Supervise periodical medical supply chain management of the MMT-ART/one-stop clinic (i.e., medical stock report, necessary drugs and equipment);
- Identifying medical training needs of medical unit and inform GFP and Technical Focals;
- Providing training to project team members on medical topics (Addiction, Drug treatment, MMT, overdose etc.);
- Providing advice to the MIT on Health Care Policy matters;
- Responsible for health check-up of project team members;
- Check monthly data in monthly report and write monthly narrative report consistently and regularly; send to Yangon Head Office timely;

Anti-Retroviral Therapy:

- Act as medical doctor for ART service, which is being implemented at MMT centre in Hospitals;
- Ensure policies and ART guidelines (both AHRN and NAP) are properly followed;
- Ensure all eligible clients to be enrolled in ART program and all those clients have good adherence and compliance on ART treatment and care;
- Provide appropriate clinical care to PLHIV clients in accordance with protocols and guidelines, including diagnosis and treatment of Opportunistic Infections (OIs), Immune Re-constitutive Inflammatory Syndrome (IRIS) and management of drug side effects;
- Provide comprehensive package of care, including the minimum package of services which include the following: PHC, HTC, ART, TB screening and treatment, STI screening and treatment, family planning services, SRHR activities, Testing and Vaccination of Hepatitis B;
- Monitor day-to-day operations of ART services at the field level; with medical expert, Technical Focals at central level.;
- Supervise AHRN staffs working at the MMT-ART centre in which the team includes Nurses, counsellors and Treatment Facilitator;
- Establish effective and efficient referral network with NAP or MSF clinic (eg- PMTCT or children living with HIV/AIDS) and Drop-in-centre;
- Involve in monthly ART related data collection;
- In close collaboration with the counsellors, to ensure clients are receiving counselling services, as part of their comprehensive package of care;
- Facilitate and participate in ART selection committee, weekly case meetings and MMT/ART client meetings, and actively provide relevant inputs and necessary support;
- Case presentation on behalf of AHRN in joint case conferences, if necessary;
- Maintain confidentiality of ART clients and keep their files safely at ART centre;
- Identify training needs of clinical staff and arrange appropriate training in consultation with MMT/ART supervisor;
- Provide technical and refresher trainings to team members to ensure that technical capacities are maintained;
- Provide advice to the Central Management Team members on Health Care Policy matters;
- Responsible for health-related issues of project team members;

Application deadline: 10 Nov 2025

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact details (i.e., name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

AHRN Yangon Office : No.125 (B5+B6), Bo Saw Aung Street, 8 Mile, Mayangone Township, Yangon.

AHRN Hpakant Office : No.(A), Hospital Street, Maw Wan Quarter,
Hpakant Township, Kachin State

Or e-mail to jobs@ahrnmyanmar.org, online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for a personal interview.
- Please do not send original documents as it will not be returned.
- Please note that due to the urgency of the position, AHRN reserves the right to interview candidates before the closing date. Applicants will be reviewed on a rolling basis, and the position may be recruited before the closing date. Interested candidates are encouraged to apply early.

AHRN has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. AHRN expects full commitment of its employees with AHRN Code of Conduct including PSEA policy.