



**Asian Harm Reduction Network (AHRN)**

---

**JOB VACANCY**

**AHRN/YGN/22/047**

**Project: Drug Use and HIV/AIDS among Drug Users in Myanmar**

**Date: 25 May 2022**

**Position : SRHR Manager (1 Post)**

**Location : Yangon**

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals who are keen to be part of an active team/organization that delivers wide range of services to improve the health of vulnerable person to fill in the position of “**SRHR Manager**” for its ongoing Harm Reduction activities in Myanmar.

- The position is full-time, based in Yangon with a probation period of three months.
- Starting date of the contract: As soon as possible

**Personal and Professional Requirements**

- Degree in medicine, public health, public policy/administration and other relevant field (MPH highly preferred) at least 2 years of experience working in reproductive health sector.
- Demonstrated ability to coordinate teams in health improvement projects in Myanmar, particularly SRHR projects and demonstrated ability to work with a range of external partners and community members; experience working with community-based organizations, civil society organizations and government agencies;
- Proven interpersonal skills and ability to work effectively in a team.
- Excellent written, verbal, presentation and interpersonal communication skills in English and Myanmar;
- Willingness and ability to travel within Myanmar to project areas.
- Willingness to work with drug users and their families;
- Some understanding of drug and HIV situation in Myanmar;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Strong computer skills;

## **Main Responsibilities**

### **Advocacy/Coordination Tasks**

- Representing and advocating AHRN integrated harm reduction/SRHR/Nutrition program at national and local level with concerned officials, FMO focal and relevant CBOs and other relevant networks in consultation with the Program Coordinator (HIV Care) and Health Director;
- Representing AHRN Myanmar on medical related meeting events (i.e., SRHR, GBV, Maternal and Child Health, Cervical cancer screening and referral, WFP nutrition ...);
- Review National programs and donor reports submitted by field offices and provide necessary inputs and suggestions to Program Coordinator (HIV Care) to finalize the reports;
- Review medical data related to SRHR and Nutrition activities and report to Program Coordinator (HIV Care) for discussion and action as needed;

### **SRHR Related Tasks**

- Assist Program Coordinator (HIV Care) in development and expansion of SRHR interventions into existing Harm Reduction Program;
- Implement of SRHR interventions according to WHO, international and national guidelines;
- Develop, revise and update protocols, guidelines, SOPs and resource materials related to SRHR;
- Guide and lead in the project planning and monitoring and evaluation of the work plan activities and deliverables;
- Oversee, track and coordinate all aspects of the SRHR project schedule and work plan including activities, reporting requirements and deliverables;
- Contribute to donor reporting on project progress per reporting schedule, and on ad hoc basis as requested;
- Prepare technical and program summary reports including reports to the donor, articles for publication, and other dissemination channels of project success;

### **WFP related tasks**

- Assist Program Coordinator (HIV Care) in developing proposals, identifying the healthcare needs of targeted populations, and expansion of nutrition support activities;
- Provide technical support to the regional offices and project clinics in implementation of food assistance program for the PLHIV/TB patients;
- Support and guide Project Managers in preparation of WFP monthly, quarterly and annual reports;
- Participate in coordination meetings organized by regional or central WFP;

### **Staff Capacity Building, Monitoring and Evaluation Tasks**

- Facilitate in planning and arrangement of technical capacity building trainings (i.e., clinical management training, linkage to care workshop, drug treatment, etc....)
- Conduct medical trainings for assigned technical areas such as SRHR, GBV, Nutrition, Infection Prevention and Control, Cross Cutting Themes;

- Conduct supportive monitoring visits to assigned project sites and upon the requisition of respective GFP in quarterly basis;
- Further mainstream services and training in support to recognize the sexual and reproductive health needs of women and girls who use drugs and to improve service relevance and accessibility;
- Identify training needs for psycho-social and medical staff and plan and carry out training/refresher courses in coordination with Health Director and Program unit;
- Ensure that health personnel in AHRN clinics are applying and following universal precautions, medical guidelines (AHRN, WHO), operational guidelines, ad-hoc guidelines documented by AHRN;

### **HR Support Tasks**

- Facilitating the AHRN Health Care Policy by providing technical input to senior management meetings;
- Supporting in making decisions on the reimbursement of medical costs to staff under the AHRN Myanmar Health Fund;
- Collaborate with the HRC on the recruitment, performance evaluations of Health Unit staff;

### **Research Work Tasks**

- Providing technical support in the administration and analysis of SRHR issues in special surveys, RAR and other research;

**Application deadline: 8 Jun 2022**

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact details (i.e., name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

**AHRN Yangon Office** : No.135 (G), MawyaWaddy Street, 8 Mile, Pyay Road, Mayangone Township, Yangon.

Or e-mail to [jobs@ahrnmyanmar.org](mailto:jobs@ahrnmyanmar.org), online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for a personal interview.
- Please do not send original documents as it will not be returned.

**AHRN has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. AHRN expects full commitment of its employees with AHRN Code of Conduct including PSEA policy.**