



Asian Harm Reduction Network (AHRN)

JOB VACANCY

AHRN/YGN/20/094

Project: Drug Use and HIV/AIDS among Drug Users in Myanmar

Date: 31 Dec 2020

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals for the following position.

Position	:	Medical Coordinator (MMT-ART)	(1) Post
		Nurse-Counsellor (MMT-ART)	(2) Posts
		Treatment Facilitator (MMT-ART)	(2) Posts
Location	:	Shaduzup, Hpakant Township.	

Position	:	Medical Coordinator (MMT-ART)
Location	:	Shaduzup, Hpakant Township.

Personal and Professional Requirements

- Medical Doctor, preferably with some experience and/or interest in drug treatment, STI, HIV, TB and primary health care;
- 1-2 years working experience with INGOs or LNGOs;
- Fluent in Myanmar and English language, both written and spoken;
- Knowledge of Local language will be given preference;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Availability to travel any parts of project area;
- Some understanding of drug and HIV situation in Myanmar/Kachin area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Ability to drive motorbike well;

Main Responsibilities

Project Site Operations Level Advocacy Tasks

- Advocacy with local level officials (MoHS, DoPH, DoMS...) in consultation with the Project Manager for smooth medical interventions at project site operation;
- Represent, liaise, create networks, coordinate and advocate with different stakeholders including (INGOs, LNGOs, government departments, drug users and the community in project site operations.

Medical Interventions Tasks at AHRN clinic

- Providing advice to the CMT on AHRN Health Care Policy matters;
- Responsible for all matters related to AHRN medical interventions (i.e., primary health care, symptomatic drug treatment using harm reduction techniques, family planning services, SRHR activities and other associated issues ...);
- Representing the Health Unit and maintain close working relationships with Drug Treatment Centres, STI-HIV Team, General Hospital and other associated INGOs;
- Ensuring that AHRN and its ongoing project activities are effectively marketed to drug users in project area so that it is perceived as a service that caters to the needs of drug users through consultations and participation of users in intervention design and ongoing project site operations, more specifically to medical interventions;
- Supervise stock management, and generate periodical stock report and stock order in coordination with DIC MC (Hpakant);
- Supervise and represent medical interventions and its team members (i.e., Nurse, Treatment Facilitator...) at all levels on operational matters;
- Identifying medical training needs of Medical team and inform GFP (Health);
- Developing a mutually agreed network of referrals for general and specialist health care facilities (i.e., Detoxification, STI, TB, ART etc.);
- Providing training to project team members on medical topics (first aid, CPR, overdose etc.);
- Responsible for health check-up of project team members;
- Coordinate with Project Manager for IEC materials with the specific objectives for sustainable Behavioural Change among target people;

Methadone Maintenance Therapy

- Act as AHRNs representative, and focal point, for MMT-ART/one-stop service, which is being jointly implemented with Drug Treatment Centre;
- Represent, liaise, create networks, coordinate and advocate with Psychiatrist/DMO/TMO on the day-to-day operations of MMT/one-stop services;
- Establish effective and efficient referral network between NAP clinic, TB clinic in Hospital (if they are available) and AHRN Drop-in-centre;
- Ensure there is a clear pathway and responsible to organize to have a clear and sustainable linkage of other services: Health Education, Condom programme, prevention of overdose

for all MMT clients by closely working with AHRN Drop-in-Centre team;

- Assist Psychiatrist/DMO/TMO in monthly data collection and monthly report of MMT/one-stop services;
- Develop referral and access pathways to ensure there is a continuity of care and linkages to rehabilitation and aftercare services for clients on MMT, by closely working with Project Manager and Better Shade Peer Support Group;
- Facilitate and participate in weekly case meetings and MMT client meetings, and actively provide relevant inputs and necessary support;
- Act as the focal point for the MMT-ART/one-stop service, for advocacy with local officials, community members, faith-based groups etc. by closely working with Project Manager;
- Provide relevant and necessary feedback on the operational challenges/success with the Program Coordinator (Health Affairs) in Yangon;

Anti-Retroviral Therapy:

- Closely coordinate with Station Medical Officer/ART Focal Nurse (Bangkok/Shaduzup) and act as medical doctor for ART service, which is being implemented at Bangkok/Shaduzup station hospital;
- Ensure AHRN policies and ART guidelines (both AHRN and NAP) are properly followed;
- Ensure all eligible clients to be enrolled in ART program and all those clients have good adherence and compliance on ART treatment and care;
- Provide appropriate clinical care to PLHIV clients in accordance with protocols and guidelines, including diagnosis and treatment of Opportunistic Infections (OIs), Immune Re-constitutive Inflammatory Syndrome (IRIS) and management of drug side effects;
- Provide comprehensive package of care, including the minimum package of services which include the following: PHC, HTC, ART, TB screening and treatment, STI screening and treatment, family planning services, SRHR activities, Testing and Vaccination of Hepatitis B;
- Monitor day-to-day operations of ART services at the field level; with Medical expert, Health Director or Program Coordinator (GFP) at central level;
- Supervise AHRN staff working at the MMT-ART centre in which the team includes Nurses, counsellors and Treatment Facilitator;
- Establish effective and efficient referral network with NAP or MSF clinic (eg- PMTCT or children living with HIV/AIDS) and Drop-in-centre;
- Involve in monthly ART related data collection;
- Case presentation on behalf of AHRN in joint case conferences, if necessary;
- Maintain confidentiality of ART clients and keep their files safely at ART centre;

Position : Nurse-Counsellor (MMT-ART)

Location : Shaduzup, Hpakant Township.

Personal and Professional Requirements

- Diploma in Nursing or Nursing Degree;
- 1-2 years working experience in related field;
- Fluent in Myanmar and local language, both written and spoken;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Some understanding of drug and HIV situation in Myanmar/Kachin area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Computer skill in office applications

Main Responsibilities

- To get counselling related technical support from Counselling officer;
- To raise awareness and possible behaviour change on drug use, drug addiction and risk behaviours (HIV, TB, Hep B, Hep C, overdose, vein care, family planning, Sexual reproductive health and Rights, GBV...);
- To prepare clients for HIV testing so as to ensure proper informed consent;
- To give the result of the test to the client while systematically providing him/her with post-test counselling;
- To refer actively all clients of the HIV Testing and Counselling (HTC) that have tested positive to appropriate referral services;
- To prepare and carry out counselling sessions for PHA clients awaiting HAART and/or TB treatment;
- To conduct initial psychosocial assessment/counselling for clients to start ART, MMT or/and TB treatment;
- To explain the treatment, potential side effects, benefits and complications of ART, MMT and/or TB treatment before initiating;
- To promote adherence of the clients to their MMT, ART and TB treatments and to explore and help with any evident adherence problems in follow up counselling/visits;
- To identify and alert the Medical Coordinator responsible of any medical complications faced by the clients;
- To give therapeutic education, mental health, supportive and/or follow up counselling to clients, regular partners and family members/caretakers on MMT, HIV, TB, Hep B, Hep C, Family Planning, Sexual Reproductive Health and Rights (SRHR), GBV and palliative care as required;
- To execute of all types of counselling sessions in close cooperation with Medical Unit, Treatment Facilitators and DOTs supervisors and the concerned Outreach Workers;
- To assist in educating staff and community in AHRN services;
- To participate in sensitization and community awareness programs;

- To participate in regular case management meeting, MMT clients meeting, PHA, ART and TB clients meeting and counselling group discussion and also to propose solutions and improvements;
- To participate in ART self-support group activities whenever need it;
- To participate proactively in internal and external meetings, case discussions and training whenever required;
- To ensure client confidentiality is respected;

Nursing tasks

- To get blood testing related technical support from Nurse-in-charge or Lab technician;
- Maintain the high quality of the mobile HTC service;
- To perform laboratory HIV testing as written in the AHRN laboratory protocols manual at mobile setting;
- To maintain laboratory equipment in a clean and operable condition;
- Ensure there are sufficient HIV Test kits and consumable materials to enable to function efficiently;
- To follow universal precaution, sensible health and safety procedures, including the use of appropriate protective materials, the safe handling of specimens, and the safe disposal of specimens and laboratory waste;
- To perform other laboratory related tasks when required, e.g., phlebotomy;
- To maintain register books for HIV testing to record the receipt and results of HIV blood specimens;
- To perform monthly external quality control as written in the AHRN Laboratory HIV QC protocol;
- To keep good communication with other team members;
- To make appropriate referrals for the clients who need medical care and other services;
- To replace Nurse if necessary, in dispensing ART, MMT, SRHR services and other medicines;

Documentation and reporting

- To register all relevant data in the appropriate registration books;
- To provide regular reports about counselling activities to counselling officer or/and Program Manager;
- To assist various tasks like interpretation (i.e., Myanmar to English or vice versa), arranging/compiling relevant data, data analysis and periodical reports etc;
- To document of Case Management activities of drop-in centre/outreach project office related activities;

Position : Treatment Facilitator (MMT-ART)

Location : Shaduzup, Hpakant Township.

Personal and Professional Requirements

- Minimum high school graduate
- Fluent in Myanmar and local language, both written and spoken;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Keen interest in contributing to HIV/AIDS responses in Myanmar and some understanding of drug and HIV situation in Myanmar/Kachin area;
- Resident of job location;
- Working experience with INGOs or NGOs and English language proficiency will be given as preference;

Main Responsibilities

Primary Tasks –MMT related tasks

- Facilitate the referral process for clients wanting to enter Methadone Maintenance Program/one-stop service;
- Play as a focal contact person in MMT-ART/one-stop service clinic for clients wanting to take methadone;
- Arrange necessary procedures in MMT enrolling process (copying documents, photos etc.);
- Assess who are drop outs, failure to attend the methadone clinic, loss to follow up for counseling & clinic, who need home visit etc. according to the time line and on need-based to make follow up by Peer;
- Make necessary procedures for MMT clients and assist medical coordinator in MMT consultation for clients at the methadone clinic;
- Assist MC in referral process of client who needs to be referred (ART, TB, STI, Lab investigations etc.) and make necessary hospital visit assigned by MC;
- Facilitate, organize monthly MMT client meeting as a focal person, record the meeting minutes of monthly MMT client meeting;
- Share MMT/one-stop service-related updates & information in weekly case meeting & staff meeting at DIC;
- Implement additional MMT-ART/one-stop service clinic related tasks occasionally assigned by Project Manager, Medical Coordinator & Central Management Team;

General tasks

- Transports Clients/Blood/Sputum (HTC, TB, ill case, etc.) to referral service;
- Follow Up People living with HIV/AIDS, TB patients and Hepatitis B vaccinated patients to check adherence, side effects and pills counting and other clients that needs to follow up (decided by Medical Coordinator);
- Assist Nurse in daily medical intervention;

- Participates in Health Education sessions at one-stop service;
- Represents AHRN and its project activities when necessary;
- Ad hoc home visits to patients for the absence on appointment date for medical/ sputum follow up;
- Daily report to Medical Coordinator (MMT-ART) about the activities;
- Collect and proper data entering and recording, and clinic related tasks in MMT-ART clinic;

PHA care and ART Related Tasks

- Assess who are drop-outs, failure to attend the clinic, to make necessary adherent support e.g. home visit;
- Facilitate treatment adherence of clients taking opportunist infection prophylaxis, opportunist infection treatment etc.;

Awareness raising activity in MMT clinics

- To conduct Health Education Sessions at MMT clinics;
- Topics for Health Education Sessions will be according to integrated services provided by MMT clinics: MMT, ART, TB, Hepatitis B, safer injection, safer sex, condom demonstration, overdose prevention etc.;

Application deadline: 14 Jan 2021

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact details (i.e. name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

AHRN Yangon Office : No.135 (G), MawyaWaddy Street, 8 Mile, Pyay Road, Mayangone Township, Yangon.

AHRN Hpaknat Office : No.4/46, Maw Wan Ward, Hpakant Township, Kachin State.

Or e-mail to jobs@ahrnmyanmar.org, online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for personal interview.
- Please do not send original documents as it will not be returned.

