



**Asian Harm Reduction Network (AHRN)**

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**JOB VACANCY**

**AHRN/YGN/20/095**

**Project: Drug Use and HIV/AIDS among Drug Users in Myanmar**

**Date: 31 Dec 2020**

**Position: Nurse-Counsellor (1) Post**

**Location: Homalin, Sagaing Region.**

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals who are keen to be part of an active team/organization that delivers wide range of services to improve the health of vulnerable person to fill in the position of “**Nurse-Counsellor**” for its ongoing Harm Reduction activities in Myanmar.

- The position is full-time, based in **Homalin, Sagaing Region** with a probation period of three months.
- Starting date of the contract: **As soon as possible**

**Personal and Professional Requirements**

- Diploma in Nursing or Nursing Degree;
- 1-2 years working experience in related field;
- Fluent in Myanmar and local language, both written and spoken;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Some understanding of drug and HIV situation in Myanmar/Sagaing area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Computer skill in office applications;

## **Main Responsibilities**

- To get blood testing related technical support from Nurse-in-charge or Lab technician;
- Maintain the high quality of the mobile HTC service;
- To perform laboratory HIV testing as written in the AHRN laboratory protocols manual at mobile setting;
- To maintain laboratory equipment in a clean and operable condition;
- Ensure there are sufficient HIV Test kits and consumable materials to enable to function efficiently;
- To follow universal precaution, sensible health and safety procedures, including the use of appropriate protective materials, the safe handling of specimens, and the safe disposal of specimens and laboratory waste;
- To perform other laboratory related tasks when required, e.g., phlebotomy;
- To maintain register books for HIV testing to record the receipt and results of HIV blood specimens;
- To perform monthly external quality control as written in the AHRN Laboratory HIV QC protocol;
- To keep good communication with other team members;
- To make appropriate referrals for the clients who need medical care and other services;

## **ART related Tasks**

- Act as a phlebotomist, to draw patients' blood whenever it is necessary for CD4 and viral load testing as well as biochemical tests in mobile setting;
- Support Medical Coordinator to deliver effective HIV treatment program;
- Under the direct supervision of MC, he/she is responsible to provide quality health care services for PLHIV;
- Dispensing ARV drugs and assisting in the prevention and management of Opportunistic Infections (OIs) in People Living with HIV (PLHIV) in mobile setting;
- Responsible to prepare and maintain the medical interventions related inventory as a monthly basis and inform directly to the MC on inventory statuses like near expiry date, shortage and overstock etc;
- Prepare for monthly/quarterly stock report, in close collaboration with MC (ART);
- Maintain confidentiality of ART clients and keep their files safely;

## **Counselling Tasks**

- To get counselling related technical support from Counselling officer;
- To raise awareness and possible behaviour change on drug use, drug addiction and risk behaviours (HIV, TB, Hep B, overdose, vein care....);
- To prepare clients for HIV testing so as to ensure proper informed consent;
- To give the result of the test to the client while systematically providing him/her with post-test counselling;

- To refer actively all clients of the HIV Testing and Counselling (HTC) that have tested positive to appropriate referral services;
- To prepare and carry out counselling sessions for PHA clients awaiting HAART and/or TB treatment;
- To conduct initial psychosocial assessment/counselling for clients to start ART, or/and TB treatment;
- To explain the treatment, potential side effects, benefits and complications of ART, and/or TB treatment before initiating;
- To promote adherence of the clients to their ART and TB treatments and to explore and help with any evident adherence problems in follow up counselling/visits;
- To identify and alert the Medical Coordinator responsible of any medical complications faced by the clients;
- To give therapeutic education, mental health, supportive and/or follow up counselling to clients (and family members/caretakers) on MMT, HIV, ART, TB, Hep B, Family Planning and palliative care as required;
- To execute of all types of counselling sessions in close cooperation with Medical Coordinator, Treatment Facilitators and DOTs supervisors, the concerned Outreach Workers and DIC clinic team;
- To assist in educating staff and community in AHRN services;
- To participate in sensitization and community awareness programs;
- To participate proactively in internal and external meetings, case discussions and training whenever required;
- To ensure client confidentiality is respected;

### **Documentation and reporting**

- To register all relevant data in the appropriate registration books;
- To provide regular reports about counselling activities to counselling officer or/and Program Manager;
- To assist various tasks like interpretation (i.e., Myanmar to English or vice versa), arranging/compiling relevant data, data analysis and periodical reports etc.;

### **Record keeping and Medical Supplies**

- To record the consumption of test kits and other related items and check all the received items and proper documentation;
- Regular check for nearly expiry or overstock or shortage or stock out of test kits and other related supplies;
- To assist Nurse In Charge in monthly/quarterly requisitions for all medical items together with Medical Coordinator;
- To conduct the physical stock count of Test kits and other related items periodically;
- To keep the test kits and other medical supplies according to the storage guidelines.

**Application deadline: 14 Jan 2021**

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact details (i.e. name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

**AHRN Yangon Office** : No.135 (G), MawyaWaddy Street, 8 Mile, Pyay Road, Mayangone Township, Yangon.

**AHRN Homalin Office** : Myoe Part Road, Khoe Pal Ward, Homalin Township

**AHRN Naung Po Aung Office** : Pauk Pin Village, Naung Po Aung Track, Homalin Township

Or e-mail to [jobs@ahrnmyanmar.org](mailto:jobs@ahrnmyanmar.org), online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for a personal interview.
- Please do not send original documents as it will not be returned.